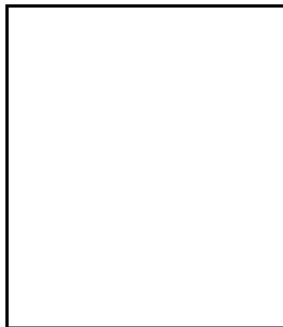


IAS STAFF MEETING MINUTES

30 March 1973

PRESENT:

G. Allen



STATINTL

1. Mr. Allen reported on the Executive Council meeting he attended this morning. He said that Mr. Proctor is concerned with the reports that he has been hearing about reaction to the reduction. He wants to make clear to everyone that this round of reductions is over. Rumors and speculation should be minimized, and people should get on with their jobs.

2. There may be some reshuffling and restructuring of some offices to improve efficiency. Any reorganization would occur only after careful study. One office of the DDI--DCS--may be going over to DDO. There has been mention of the functions of reports offices of DDO and analysts of DDI merging and perhaps the Watch Office and Ops Center, but this is still under study.

3. Mr. Allen re-emphasized the responsibilities of the branch chiefs and division chiefs in dealing with the performance of their people. He encouraged all supervisors to be as frank as possible in evaluating and working to improve the performance of their people. If any problems with an individual's performance arise, bring it to the attention of the person so that he is aware of it.

GWA:el